May 23, 2012

NOTICE IS HEREBY GIVEN OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES

TO BE HELD MONDAY, MAY 28, 2012 AT 7:00 P.M.

J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE

1031 - 6TH STREET, BRANDON, MANITOBA

K. Zabowski
Secretary-Treasurer

## AGENDA

**1.00 AGENDA/MINUTES:**

**1.01 Reference to Statement of Board Operations**

**1.02 Approval of Agenda**

**1.03 Adoption of Minutes of Previous Meetings**

a) Regular Board Meeting, May 14, 2012.
Adopt.

**2.00 GOVERNANCE MATTERS:**

**2.01 Presentations For Information**

a) EAL Students from École New Era School providing a presentation on their dual language book project under the supervision of Ms. Amy Beuhler.

b) Travel Club Students from École Secondaire Neelin High School providing a presentation on their activities under the supervision of Ms. Malazdrewicz and Ms. Harrison.

**2.02 Reports of Committees**

| | | |
|---|---|---|
| a) | Divisional Futures and Community Relations Committee Minutes<br>- May 7, 2012 (a.m.)<br>- May 7, 2012 (p.m.) | P. Bowslaugh |
| b) | Policy Review Committee Minutes<br>- May 8, 2012<br>- May 17, 2012 | K. Sumner |
| c) | Facilities and Transportation Committee Minutes | D. Karnes |
| d) | Education Committee Minutes | P. Bartlette |
| e) | Finance Committee Minutes | M. Snelling |
| f) | Workplace Safety & Health Committee Minutes | D. Karnes |
| g) | Other | |

**2.03 Delegations and Petitions**

**2.04 Communications for Action**

**2.05 Business Arising**

**- From Previous Delegation**

1. Mr. Ken Jackson, Brandon General Museum, regarding the B.J. Hales collection.
2. Steven Cherewyk, Parent, regarding request to ride school bus with his child.

**- From Board Agenda**

**- MSBA issues (last meeting of the month)**

**- From Report of Senior Administration**

a) School Reports – Meadows and Waverly Park School

b) Learning Support Services Presentation – NIL

c) Items from Senior Administration Report –

- Dakota Ojibway Child and Family Services Agreement – Refer Motions.
- Community Living Disability Services Agreement – Refer Motions.
- Kelleher Ford Sales Scholarship – Refer Motions.
- Murray Chevrolet Cadillac Scholarship – Refer Motions.
- P.E.O. Chapter R Scholarship – Refer Motions.
- Rescind Form 7004.2 – Violent Incident Report Form – Refer Motions.
- Facilities & Transportation Committee – Consultation Process for the fall of 2012 – Refer Motions.

**2.06 Public Inquiries (max. 15 minutes)**

**2.07 Motions**

64/2012 That the Service Purchase Agreement between Dakota Ojibway Child and Family Services and Brandon School Division for the delivery of an Educational Plan developed by the Division in partnership with Community Living Disability Services for a Level III student for the 2011/2012 school year be approved in the amount of $4,013 for the period September 7, 2011 to November 3, 2011; and the Chairperson and Secretary-Treasurer are hereby authorized to sign same on behalf of the Division.

65/2012 That the Service Purchase Agreement between the Community Living Disability Services and Brandon School Division for the delivery of an Educational Plan developed by the Division in partnership with Community Living Disability Services for a Level III student for the 2011/2012 school year be approved in the amount of $16,413 for the period November 4, 2011 to June 30, 2012; and the Chairperson and Secretary-Treasurer are hereby authorized to sign same on behalf of the Division.

66/2012 That the Agreement for the renewal of the scholarship for a student graduating from the Neelin High School Off Campus Program to be known as “The Kelleher Ford Sales Scholarship” in the amount of $100.00 annually over the next three years (2012 to 2014) be approved and the Chairperson and Secretary-Treasurer be and are hereby authorized to affix their signatures and the seal of the Division thereto.

68/2012 That the Agreement for establishment of a scholarship for a student graduating from the Neelin High School Off Campus Program known as “The Murray Chevrolet Cadillac Scholarship” in the amount of $250.00 for the 2011-2012 school year with a review regarding the potential continuation of the scholarship for the 2012-2013 school year be approved and the Chairperson and Secretary-Treasurer be and are hereby authorized to affix their signatures and the seal of the Division thereto.

68/2012 That the Agreement for establishment of a scholarship for a female student graduating from the Neelin High School Off-Campus program to be known as “The P.E.O. Chapter R of Brandon Scholarship” in the amount of $500.00 for the 2011-2012 school year be approved and the Chairperson and Secretary-Treasurer be and are hereby authorized to affix their signatures and the seal of the Division thereto.

69/2012 That Form 7004.2 – “Violent Incident Report Form” is hereby rescinded.

70/2012 That the Tender from JCI, in accordance with the conditions and specifications, for provision of Janitorial Services at Crocus Plains Regional Secondary School in the following amounts (all taxes included), be accepted:

| 2012/2013 | 2013/2014 | 2014/2015 | Total |
|---|---|---|---|
| $256,500.00 | $264,195.00 | $272,122.00 | $792,817.00 |

71/2012 That the Quotation from Maple Leaf Construction Ltd., in accordance with the conditions and specifications, in the following amounts (all taxes included), be accepted:

| | | |
|---|---|---|
| Crocus Plains Regional Secondary School | | $ 68,250.00 |
| Earl Oxford School | | $ 9,187.50 |
| Riverheights School | | $ 87,150.00 |
| | Total: | $164,587.50 |

72/2012 That the Tender from Waste Management, in accordance with the conditions and specifications, for Refuse Removal and Recycling Service at Brandon School Division schools, the Administration Office, and Maintenance/Transportation Building, in the following amounts (plus taxes) be accepted:

| Year 1 | Year 2 | Year 3 | Total |
|---|---|---|---|
| $47,190.00 | $48,605.70 | $50,063.96 | $145,859.56 |

73/2010 That the proposed document entitled "Consultation Process for Development of Facilities in the Brandon School Division (2012-2016)" as presented to the Facilities and Transportation Committee by Senior Administration and dated May 7, 2012, be approved for public distribution at the following consultation meetings:

Monday, September 17, 2012
Wednesday, September 19, 2012
Wednesday, September 26, 2012

**2.08 Bylaws**

That By-Law No. 2/2012 being a borrowing by-law of moneys upon the credit of the said School Division to meet current expenses for the fiscal year, July 1, 2012 to June 30, 2012 be now read for the first time.

That By-Law 1/2012 being a by-law to amend By-Law 4/2010 regarding the authorization of payments of indemnities to Trustees be now read for the second time, having first been read on May 14, 2012.

**2.09 Giving of Notice**

**2.10 Inquiries**

- Trustee Inquiries

**3.00 ADMINISTRATIVE INFORMATION:**

**3.01 Report of Senior Administration**

Receive and File.

**3.02 Communications for Information**

a) Honourable Kevin Chief, Minister of Children and Youth Opportunities, and Chair , Healthy Child Committee of Cabinet, Honourable Nancy Allan, Minister of Education, Honourable Jim Rondeau, Minister of Healthy Living, Seniors and Consumer Affairs, May 12, 2012, noting in 2008 nearly 47,000 Manitoba students completed the first every *Youth Health Survey (YHS)*. A second YHS is scheduled for the fall of 2012 and they encourage the Division's support in collecting the YHS 2012 data. They note this data is essential in informing health service planning, community health assessment in RHAs, school planning in divisions, Manitoba's Healthy Schools Initiatives, and the Healthy Child Manitoba Strategy. Results of the YSH 2012 will also be compared with the baseline data collected in 2008 to determine how health behaviours have changed over time. RHA's will implement the survey in Grades 7-12 and schools will receive reports of their local results. Personal information and personal health information collected through the survey is authorized and protected by *The Healthy Child Manitoba Act, The Freedom of Information and Protection of Privacy Act (FIPPA), and The Personal Health Information Act (PHIA).*

Refer to Superintendent's Office.

b) Deb Arpin, President, CUPE Local 737, May 11, 2012, noting Barb Gribben, Sylvie Konkin, Brent Morrice will be working with the Division on the joint pension committee. Mrs. Gribben will be the chair for the committee. They look forward to meeting with Trustees to begin discussions.

Refer Personnel Committee.

c) Joanne Muller, Secretary, Manitoba Education, Board of Reference, May 16, 2012, enclosing the award of the Board of Reference with respect to a hearing held May 3, 2012 in Minnedosa, Manitoba.

Receive and File.

**3.03 Announcements**

a) Divisional Futures & Community Relations Committee Meeting, 11:30 a.m., Tuesday, May 29, 2012, Meadows School.

b) Scholarship Committee Meeting, 9:00 a.m., Wednesday, May 30, 2012, Conference Room.

c) Employee Long Service Recognition Evening, 7:00 p.m., Thursday, May 31, 2012, City Hall Foyer.

d) Policy Review Committee Meeting, 11:30 a.m., Tuesday, June 5, 2012, Board Room.

e) NEXT REGULAR BOARD MEETING – 7:00 p.m., Monday, June 11, 2012, Board Room.

**4.00 IN CAMERA DISCUSSION**

**4.01 Student Issues**

**- Reports**

**- Trustee Inquiries**

**4.02 Personnel Matters**

**- Reports**

a) Confidential #1 – Personnel Report.

- **Trustee Inquiries**

**4.03 Property Matters/Tenders**

**- Reports**

**- Trustee Inquiries**

**4.04 Board Operations**

**- Reports**

**- Trustee Inquiries**

**5.00 ADJOURNMENT**